All Student Clubs/Organizations shall:

- Submit a registration form each semester to register the organization. Registered organizations receive $50 per semester and use of the college facilities for free.
- Have an advisor who is an employee of Montcalm Community College.
- Create a mission that supports the college's mission and values.
- Send meeting minutes to lisa.gardner@montcalm.edu throughout the semester.
- Maintain a current student roster with officer titles.
- Ensure that group officers are current MCC students enrolled in credit classes.
- E-mail funding requests to lisa.gardner@montcalm.edu. The organization can apply for additional funding as needed. Clubs can request up to $1000 by filling out a request form. After $1,000, the club will need to present information to the Funding Committee. For form or other related information, contact Lisa Gardner at lisa.gardner@montcalm.edu.

MCC CLUB/ORGANIZATION REGISTRATION FORM

Date:

Club/Organization Name:

Advisor(s):

Club Officers:

Club/Organization Mission Statement:

Example: The Dart League provides a platform for creative expression. Artists will develop collectively as well as individual; while gaining the personal, cultural, and global awareness needed to navigate our complex, contemporary society.

Supplemental Educational support:

Example:

- Creating hands-on opportunities for technical skills development through various real world scenarios
- Developing leadership skills through business oriented community involvement
- Developing inter-personal communication skills through the collective artistic process
- Promote the development of individual artistic principles
- Involvement in the diverse creative community the fosters personal artistic expression

Goal Achievement:

Example: through various educational and charitable projects which supplement, and reflect the views of the Digital Arts Department and Montcalm Community College.

Possible fundraising/volunteering projects:

Example:

- Re-Branding (Graphic Design)
    - o Student clubs
    - o Area businesses
- Photography of community events
- Gallery Exhibitions