Montcalm Community College is seeking candidates to teach a variety of business and management courses and to enrich its existing adjunct faculty pool. Flexibility may be needed to teach day, evening and/or weekend classes.

You may review the course descriptions on our website (www.montcalm.edu). They are located under the tab Academics then select Course Description to filter through the specific areas.

**Qualifications:**

1. Bachelor’s degree in a business discipline required, master’s degree preferred
2. 3 years’ work experience in a supervisory, entrepreneurial, or management role
3. Previous teaching experience preferred but not required
4. Commitment to community college philosophy
5. Understanding of and experience with technology as a learning tool, both within and outside the classroom

**REMUNERATION:**

Beginning pay rate for adjunct faculty is $760.00 per contact hour taught.

Part-time faculty may take one class per semester tuition free. This benefit is available to the part-time faculty person, spouses, or their dependents (age 25 and under). Only one class per semester (per faculty member) and must be used in the semester in which they teach, the one immediately following the teaching assignment, or the summer semester.

During the semester part-time faculty are teaching they also have access to our pool, fitness, and recreation centers.

MCC will pay adjunct instructors’ mileage up to 70 miles round trip at the current IRS mileage rate. This is based on 50 miles one-way, with no mileage being paid for the first 30 miles round trip.

**APPLICATION DEADLINE:**

Until Filled

**START DATE:**

Future Semester
METHOD OF APPLICATION: Online application at www.montcalm.edu/employment. Attach your cover letter, detailed resume, transcripts, and three reference letters.

It is the policy and practice of Montcalm Community College to provide equal educational and employment opportunities regardless of race, sex, pregnancy, color, religion, national origin or ancestry, age, marital status, height, weight, disability or veteran status, sexual orientation, gender identity or gender expression, genetics, or membership in any other protected class. This policy applies to all programs, activities, services, employment, and advancement including admissions to, access to, treatment in, or compensation in employment as required by state and federal law. In addition, no person, on the basis of any protected classification shall be discriminated against in educational programs, activities, or admissions. Arrangements can be made to ensure that the lack of English-language skills is not a barrier to admission or participation.