

**Montcalm Community College (MCC)**  
**Nursing Department**

**Policy:** Confidentiality & Privacy

All students in MCC's nursing program are required to complete confidentiality training on admission and at periodic intervals as deemed necessary by the nursing department and/or clinical partners. All students are required to follow HIPAA federal regulations.

*Students must:*

- always respect the rights of patients.
- treat patients consistent with the standard of care and the education they have been provided.
- never release information about patients to anyone outside of the immediate health-care team currently caring for that patient.

All information gained for and about patients at clinical sites is confidential. Students are not permitted to take pictures of patients, photocopy/scan any health care documents, or share any other information as it relates to the patient or institution's setting. Information gained in any of the education settings within the nursing program is not to be shared through any means or removed from the clinical site/setting. Any clinical documentation prepared by students must refer to patients without identifying factors.

A student's failure to adhere to this standard of confidentiality will result in disciplinary action up to and including dismissal from the nursing program. In addition, they will be prohibited from pursuing any other course or program of study at MCC that requires a HIPAA release form.