

Meeting Minutes

Montcalm Community College Board of Trustees
November 11, 2025, Board Retreat and Regular Meeting

A regular meeting of the Montcalm Community College Board of Trustees was called to order at 3:30 p.m. by Chairperson Kurt Peterson in the Trebian Conference Room in MCC's Donald C. Burns Administration/Library Building in Sidney.

Trustees present: Robert Byram, Trustee
Dr. Esther Combs, Trustee
Carol Deuling-Ravell, Vice Chairperson
Joyce Kitchenmaster, Secretary
Kurt Peterson, Chairperson
Robert Marston, Trustee
Joshua Stump, Treasurer

Trustees absent: None

Others present: Dr. Bradley J. Barrick, MCC President
Vlad Edelman, MCC Director of Institutional Research
Lisa Lund, Executive Director of the MCC Foundation
Taylor Logan, MCC Assistant Director of Operations
Taylor Male, MCC Director of Operations
Francisco Ramirez, MCC Dean of Student & Enrollment Services
Theresa Rowland, MCC Vice President of Finance and Administration
Matthew Schulte, Director of Project Operations,
Mathison/Mathison Architects
Cory Smith, Daily News Senior Staff Writer
Shelly Springborn, MCC Assistant Board Secretary
Connie Stewart, MCC Senior Vice President and COO
Kevin Wagenmaker, MCC Vice President for Academic Affairs
Amy Zdanowski, MCC Career Advisor

The Trustees reviewed minutes from their October 2, 2025, special meeting and their October 14, 2025, regular meeting. Mr. Peterson said the minutes stand approved as read.

The trustees reviewed financial reports. Mr. Peterson said the financial report stands approved as presented.

Dr. Barrick shared his president's report. Topics included the introduction of Assistant Director of Operations Taylor Logan; the recent MCC segment on WOOD TV8's eightWest program; testifying at the State Legislature Appropriations Committee regarding Michigan Reconnect; and announcing that Student Housing Director Kelly Patmore has joined MCC.

Dr. Barrick outlined his 2025-2026 presidential goals.

The Trustees discussed the recent Association of Community College Trustees (ACCT) 2025 Leadership Congress.

The Trustees heard a presentation about the college's master plan by Matthew Schulte from Mathison/Mathison Architects, Director of Operations Taylor Male, and Assistant Director of Operations Taylor Logan.

Dr. Barrick presented the college's Capital Outlay project request.

Dr. Barrick, Cory Smith, Taylor Male, Taylor Logan, Matthew Schulte, and Amy Zdanowski departed the meeting at 5:02 p.m. The Trustees took a break and reconvened the meeting at 5:25 p.m.

Vlad Edelman presented a Key Performance Indicators (KPI) Report.

Kevin Wagenmaker reviewed the 2025 MCC faculty fellowship report.

Vlad Edelman, Lisa Lund, Francisco Ramirez, and Kevin Wagenmaker departed the meeting at 5:45 p.m.

The Trustees reviewed the bank account signatures information as presented by Connie Stewart and Theresa Rowland.

Upon motion duly made by Carol Deuling-Ravell and supported by Joyce Kitchenmaster, the following resolution was unanimously approved by roll-call vote, with Trustee Bob Byram abstaining.

BE IT RESOLVED, That Theresa L. Rowland is appointed Board of Trustees Assistant Treasurer, and

BE IT FURTHER RESOLVED, That Theresa L. Rowland be added as an authorized signatory on all Montcalm Community College bank and investment accounts effective November 11, 2025, and

BE IT FINALLY RESOLVED, That Connie L. Stewart be removed as an authorized signatory, effective November 11, 2025.

The Trustees reviewed their Board community affiliations.

The Trustees reviewed their 2024-2025 expenses.

The Trustees reviewed the 2025 College Membership Report.

Connie Stewart and Theresa Rowland departed the meeting at 6:05 p.m.

The Trustees discussed their Board self-evaluation.

Trustee Bob Byram presented a key person insurance report and recommendation.

Upon motion duly made by Esther Combs and supported by Joyce Kitchenmaster, the following **MOTION** was unanimously approved: MCC shall purchase a key person term insurance policy to cover President Dr. Bradley J. Barrick in the amount of \$500,000 for a 20-year term.

The Trustees discussed the role of the Board – Futuring.

The Trustees discussed Trustee roles and tenure.

The Trustees reviewed coming dates.

At 8:26 p.m., Bob Byram moved that the meeting adjourn. Joyce Kitchenmaster supported the motion, which carried unanimously.