

# Meeting Minutes

Montcalm Community College Board of Trustees  
January 13, 2026  
Regular Board Meeting

A regular and organizational meeting of the Montcalm Community College Board of Trustees was called to order at 5:30 p.m. by Chairperson Kurt Peterson in the Trebian Conference Room in the Donald C. Burns Administration/Library Building on MCC's Sidney campus.

Trustees present: Robert Byram, Trustee  
Dr. Esther Combs, Trustee  
Carol Deuling-Ravell, Vice Chairperson  
Joyce Kitchenmaster, Secretary  
Robert Marston, Trustee  
Kurt Peterson, Chairperson  
Joshua Stump, Treasurer

Trustees absent: None

Others present: Dr. Bradley J. Barrick, MCC President  
Lexie Barnwell, Digital Marketing Coordinator  
Breanna Lintemuth, Digital Services Coordinator  
Lisa Lund, Executive Director of the MCC Foundation  
Francisco Ramirez, MCC Dean of Student & Enrollment Services  
Theresa Rowland, MCC Vice President of Finance and Administration  
Cory Smith, Daily News Senior Staff Writer  
Shelly Springborn, MCC Assistant Board Secretary  
Kevin Wagenmaker, MCC Vice President for Academic Affairs  
Adam Tipton, student

Mr. Peterson convened the organizational meeting.

Mr. Peterson requested nominations for Chairperson. Motion was made by Bob Marston and supported by Esther Combs to elect Kurt Peterson MCC Board of Trustees Chairperson. There being no further nominations, Mr. Peterson closed the nominations. The motion carried unanimously.

Mr. Peterson requested nominations for Vice Chairperson. Motion was made by Kurt Peterson and supported by Bob Marston to elect Carol Deuling-Ravell MCC Board of Trustees Vice Chairperson. There being no further nominations, Mr. Peterson closed the nominations. The motion carried unanimously.

Mr. Peterson requested nominations for Secretary. Motion was made by Bob Byram and supported by Kurt Peterson to elect Esther Combs MCC Board of Trustees Secretary. There

being no further nominations, Mr. Peterson closed the nominations. The motion carried unanimously.

Mr. Peterson requested nominations for Treasurer. Motion was made by Joyce Kitchenmaster and supported by Bob Byram to elect Josh Stump MCC Board of Trustees Treasurer. There being no further nominations, Mr. Peterson closed the nominations. The motion carried unanimously.

Mr. Peterson appointed Theresa Rowland Assistant Treasurer and Shelly Springborn Assistant Secretary to the MCC Board of Trustees.

Mr. Peterson appointed Treasurer Josh Stump as Montcalm Community College's Representative and Joyce Kitchenmaster, Montcalm Community College's Alternate Representative, to the 2026 Montcalm County School Board Association.

Mr. Peterson appointed Dr. Esther Combs MCC Foundation ex-officio member.

The Trustees set their regular Board meetings for 2026 in the Trebian Conference Room in MCC's Donald C. Burns Administration/Library Building (unless the location is otherwise specified), as follows:

- January 13, 2026, at 5:30 p.m.
- February 17, 2026, at 5:30 p.m.
- March 10, 2026, at 5:30 p.m., meet in the Ionia community
- April 14, 2026, at 3:30 p.m. (Board retreat)
- May 12, 2026, at 5:30 p.m., meet in the Greenville community
- June 9, 2026, at 9 a.m., Truth-in-Taxation Hearing and regular board meeting
- July 14, 2026, at 9 a.m., meet in the Vestaburg/Edmore communities
- August 11, 2026, at 9 a.m.
- September 8, 2026, 5:30 p.m., meet in the Lakeview community
- October 13, 2026, at 5:30 p.m.
- November 10, 2026, at 3:30 p.m. (Board Retreat)
- December 8, 2026, at 5 p.m., Joint Boards Meeting, Room D303 in the Beatrice E. Doser Building, Sidney campus
- December 8, 2026, at 6 p.m., Room D305 in the Beatrice E. Doser Building, Sidney campus
- January 12, 2027, at 5:30 p.m.

The Trustees reviewed minutes from their December 9, 2025, joint Boards meeting, their Dec. 9. 2025, regular Board meeting and their Dec. 19 special Board meeting. Mr. Peterson said the minutes stand approved as read.

The trustees reviewed financial reports. Mr. Peterson said the financial report stands approved as presented.

The trustees reviewed the remaining agenda items.

Dr. Barrick shared his president's report. Topics included a presentation by business/management student Adam Tipton, and a college enrollment update.

The trustees heard a website redesign presentation from Digital Marketing Coordinator Lexie Barnwell and Digital Services Coordinator Breanna Lintemuth.

The Trustees discussed candidates for Montcalm Community College's 2026 Stanley & Blanche Ash Distinguished Service Award recipient and tabled discussion until their February 17 Board meeting.

The Trustees heard an update from the Board Policy committee.

Upon motion duly made by Kurt Peterson and supported by Bob Marston, the following motion was unanimously approved: To award an honorary MCC degree posthumously to Karen Carbonelli.

Upon motion duly made by Bob Marston and supported by Bob Byram the following motion was unanimously approved: To name Karen Carbonelli Trustee Emeritus.

Upon motion duly made by Bob Byram and supported by Joyce Kitchenmaster, the following motion was unanimously approved: To name Connie Stewart Vice President Emeritus.

The Trustees reviewed coming dates.

At 6:49 p.m., Joyce Kitchenmaster moved that the meeting adjourn. Bob Byram supported the motion, which carried unanimously.